

DIW Berlin, 10108 Berlin

To all SOEP data users

Berlin, August 25, 2011

## Distribution of SOEP-data for use in teaching

Dear SOEP user,

Thank you for expressing interest in using SOEP data for teaching. It is perfectly possible to use SOEP data for teaching. However, due to data-protection laws, only a **maximum of 50%** of all cases may be used. This selection is easily chosen with the help of the random group variable, which separates the data set into 20 subsamples. The variable **RGROUP20**, which can be found in **CIRDEF.DAT**, has exactly 20 values. Only cases with values from 11 to 20 may be used for teaching purposes.

You can easily generate this teaching version yourself! On the DVD under “data add ons” you can find an adequate program that will create the 50% teaching version within half an hour. The program is available for SPSS, STATA and SAS, which can create the teaching version from the installed original data.

For data protection reasons, students are **on no account** allowed to have access to the data of random groups 1-10 (if you use the 95% subsample, then no case will have the value 1). Access to the original data set is naturally also prohibited.

The “teaching data set” for your students should be installed on a separate disk area, access to which is controlled by yourself (password protected). Students are naturally **not allowed** to take any data home or to install it “anywhere” within the university. Storing data in public “clouds” as a contracting party is also strictly prohibited.

**Please note that from a data protection perspective you are responsible for strict adherence to data protection!** You should therefore make sure that all students, as well as your colleagues, are legally bound to data protection laws (the order form can be found here:

<http://www.diw.de/SOEPformulare>

Further details are contained in the letter from Alexander Eickelpasch, the DIW data protection officer. For all other matters, please contact Michaela Engelmann (Extension: -292 | E-mail: [soepmail@diw.de](mailto:soepmail@diw.de)).

Kind regards,



Jürgen Schupp  
Head of the Research Infrastructure SOEP



The Research Infrastructure Socio-Economic Panel (SOEP)

Prof. Dr. Jürgen Schupp  
Head

P +49 30 897 89 -238  
F +49 30 897 89 -9238  
[jschupp@diw.de](mailto:jschupp@diw.de)

DIW Berlin – German Institute for Economic Research  
Mohrenstraße 58, 10117 Berlin, Germany  
Postal Address  
DIW Berlin, 10108 Berlin, Germany  
P +49 30 897 89 -0  
F +49 30 897 89 -200  
[www.diw.de](http://www.diw.de)

Executive Board  
Dr. Cornelius Richter  
Prof. Dr. Gert G. Wagner (Chairman)  
Prof. Georg Weizsäcker, Ph.D.

Board of Trustees  
Prof. Dr. Dr. h.c. Bert Rürup (Chairman)

Legal Status  
Registered Association based in Berlin  
Municipal Court Berlin-Charlottenburg  
95 VR 136 NZ

VAT No DE 136622485  
Tax No 27 640 50519

Bank Accounts  
Berliner Volksbank eG  
Bank Code 100 900 00  
Account Number 8 848 124 002  
BIC (SWIFT-Code) BEVODE33XXX  
IBAN DE17 1009 0000 8848 1240 02

Berliner Bank AG  
Bank Code 100 708 48  
Account Number 512 366 600  
BIC (SWIFT-Code) DEUTDE33HAN  
IBAN DE28 1007 0848 0512 3666 00