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DIW Berlin  
The German Socio-economic Panel (SOEP)  
Research Data Center of the SOEP  
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10117 Berlin

## APPLICATION FORM for a Data Distribution Contract

The scientific use file of the SOEP with anonymous microdata is made available free of charge to universities and research institutes for research and teaching purposes. The direct use of SOEP data is subject to the strict provisions of German data protection law. Signing a data distribution contract is therefore a precondition for working with SOEP data.

### Important instructions for completing the application:

The applicant is, in the case of:

- ▶ **Students**  
(Ph. D., Graduate, Master, or other)      the professor at the same institution advising the student or supervising the student's thesis
  
- ▶ **Project staff members**      the department head, professor, project head, department chair
  
- ▶ **Multi-person projects**      In multi-person projects, the location of the research determines whether each researcher must sign a separate contract. Researchers located at different institutions must sign separate contracts.

The applicant must provide documentation that his/her institution conducts independent scientific research. Such documentation may be provided, for example in the form of the institution's by-laws. The documentation will form Annex 2 to the contract. Accredited German universities are exempted from this requirement.

turn over 

Title of the research project or research program the SOEP data is needed for

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Duration until

Prof.  Dr.  PhD  ♀  ♂

Name of the project head

E-mail address

Internet / URL

Phone

Telefax

Name of the University or Institution

Chair | Department

Address

ZIP code

City

Country

**ATTENTION! ONLY if not belonging to the EU and not to the European Economic Area (EEA):  
In Section II. h) of the standard contractual clauses, we have made a preselection for you. In our opinion, the chosen variant is the easiest to understand. Of course, you can change the selection we have made. No matter which variant you choose: Please remember to sign the standard contractual clauses at the relevant point in the document.**

Additional information

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Date and applicant's signature

**Please use the next page for any additional persons involved in the project! Please only use the official email-address!**

# Additional Persons

Please only use the official email-address!



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